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KAVAMATKOT APIKHOIYIT
DEPARTMENT OF JUSTICE
MINISTÈRE DE LA JUSTICE

Corporate Registries

Guide

DECLARATION OF A PARTNERSHIP

About this Document

This document provides instructions for registering a partnership in Nunavut, pursuant to the *Partnerships Act*.

Submission Guidelines

Be sure to read the document titled *Corporate Registries –Submissions Guide* (available from our website) so you understand the process, requirements and advantages of submitting your registration via email, and other submission options. The guide also explains how to complete the forms, and how to scan any additional supporting documentation that may be required.

Fees

Please consult the *Partnership Act Fee Schedule* for current fees.

About Partnerships

The *Declaration of a Partnership* form is to be submitted by persons associated in a general partnership in Nunavut, and must not be used for the incorporation of a business.

Instructions

To register a partnership, follow these steps:

1. Obtain and complete *the Declaration of Partnership* form.

   NOTE: The full name of the partnership must be provided.

   Complete postal and street addresses (including Postal Codes) must be provided. If a street address is

not available, some other form of physical address, such as a house number or legal description (Lot, Block and Plan) must be provided.

2. Print the form and have e*very* member of the Partnership sign the form.

3. Contact Legal Registries and provide a credit card number to which the registration fee can be charged.

4. Scan the form as an Adobe PDF (Portable Document Format) file at a minimum resolution of 300 dpi and email it as an attachment to CorporateRegistrations@gov.nu.ca.

   DO NOT INCLUDE CREDIT CARD INFORMATION IN ANY EMAIL CORRESPONDENCE.

   Alternatively, the originally signed document may be forwarded by mail or by hand to Legal Registries at the address on this page (faxed delivery is not accepted). If you are paying by cheque, the cheque must be made payable to the Government of Nunavut.

NOTE: We review the proposed name to make sure that it isn't confusingly similar to a name already on record.